



Town of Dublin
Select Board Meeting
Tuesday August 18, 2020

Present: Walter Snitko, Carole Monroe, Chris Raymond, Chief Suokko, Tom Kennedy, Judy Knapp, Hank Campbell and Tim Clark

Via Phone: Felicity Poole and Abbe Hamilton

Select Board review the correspondence file, payroll and accounts payable

CALL TO ORDER: Chairman, Walter Snitko called the meeting to order at 4:30 PM.

SELECTMAN'S BUSINESS:

1. **Opening of Bids for the Transfer Station-Municipal Waste Hauling and Disposal-**
Two bids were received; Tom Kennedy will review them and make a recommendation at the next meeting.
2. **Election Questions from the Supervisors of the Checklist-**Judy gave the Board a list of the Selectmen's duties at the election. Tim shared his goals of keeping workers safe and ensuring everyone is able to vote. Judy spoke to the State and they are expecting to get guidance regarding voters who will not participate in COVID-19 precautions. Walter shared concerns about safety at the election. Judy circulated a list of screening questions. Discussion ensued about election set up; this will be revisited again before the election.
3. **Parking signs on Lake Road-**Discussion ensued about the banks of the lake and how they erode due to parking and signage. The Road Agent reported that signs were \$42 each and that the sign line in the budget was almost totally expended; the Board authorized Roger to buy 24 signs. Parking signs could be placed where the edge of the lake is vulnerable. Felicity will have her committee work with stakeholders to find out their opinion on where the signage would best be utilized.
4. **Acceptance of Personal Protection Equipment from the State for the elections-RSA31:95-e-**Carole Monroe made a motion to accept the PPE Chris Raymond seconded. Rolls call vote; Walter, yes; Chris, yes; Carole, yes.

5. **Request for Camping Permission**-Request approved for 266 Dooe Road with the deadline of September 30th.
6. **Tax Deeding**-The Board reviewed two deed waivers and signed them. A request was made to waive interest and penalties for 26 Old Marlborough Road. Carole made a motion to waive approximately half of the fees and penalties pending full payment. Walter seconded. Roll call vote: Walter, yes; Chris, yes; Carole, yes.
7. **Request from Dublin Consolidated School**- Walter made a motion to approve the use of Town property as an outdoor learning environment pending building inspector approval. Carole seconded. Roll call vote: Walter, yes; Chris, yes; Carole, yes.
8. **Purchase orders signed by the Board**
 - Police Department Radio-0936
 - Fire Department Fire Hose-0955
9. **Management Representation Letter for 2019 Audit**-signed by the Board.
10. **Acceptance of Resignation Letter-Trustees of Trust Funds**-The Board accepted the letter and expressed their appreciation to Chris Flynn for his service to the Town.
11. **Town property inquiry**-A resident inquired if the Board would entertain an offer on Map 6 Lot 8 Sub A. The Board will entertain an offer if the following criteria are met; the public and abutters are included in the process and if the purchaser reimburses the Town for a survey and appraisal.
12. **Post office stairs**-discussion ensued about the best way to complete this project; the Board will hire a contractor to perform the work.
13. **Miscellaneous**-Walter will be taking a vacation at the end of September, Kate requested August 27th as a personal day; granted. The Board granted permission for Neil Sandford to have deposit permission for Deputy Tax Collector online bank deposits. The Board gave Kate permission to purchase election supplies including having posters made up with health questions and have the third floor cleaned before the election.

NON PUBLIC: Walter made a motion to move into a non-public session pursuant to RSA 91-A:3 II (b) The hiring of any person as a public employee at 6:55 pm Carole seconded. Roll call Vote: Walter, yes; Chris, yes; Carole, yes.

Chris made a motion to resume the public meeting and not publically disclose the minutes at 7:05 pm Carole seconded. Roll call Vote: Walter, yes; Chris, yes; Carole, yes.

14. **Minutes from July 21-** Chris made a motion to accept the minutes as amended Carole seconded. Roll call Vote: Walter, yes; Chris, yes; Carole, yes.

15. **Budget Letter Draft to Department Heads and Committee Chairs-**A letter reviewing the 2021 budget was reviewed; dates will be included and they will be sent out with budget worksheets.

16. **EB2Gov-Online Payment system-**In response to the Covid-19 pandemic the Board is working toward providing residents with online payment capabilities. The Town will need to purchase a server so that the software can run on the network without giving users access to the Town file server. The cost of this will be \$975 and the funds will be taken out of the website maintenance line in the budget.

17. **Building Permits signed by Board:**

- Map 8 Lot 50-9 Spruce Ridge Drive

MOTION TO ADJOURN:

A motion was made by Chris Raymond and seconded by Walter Snitko to adjourn the meeting at 7:33 PM. Roll call vote: Walter, yes; Chris, yes; Carole, yes.

Minutes respectfully submitted by Kate Fuller

Walter Snitko

Chris Raymond

Carole Monroe

