



Town of Dublin  
Board of Selectmen's Meeting  
Monday, May 13, 2019

Present: Dale Gabel, Walter Snitko, Chris Raymond, Sherry Miller, Cynthia Lundberg

Selectmen signed checks and reviewed the correspondence file.

Dale called the meeting to order at 4:00 p.m.

**4:00 p.m. Roger Trempe –**

Roger said sweeping started by the Highway Department today. Sand is picked up and then brought back to the highway barn and if clean is re-purposed. Sweeping should take approx 3 days, weather dependent.

Roger talked with the Marlborough road agent, who gave him permission to clean out the turn out on Old Marlborough Road. Roger will dig out the culvert and clear an area midway to help alleviate some of the drainage issues. Both road agents will monitor the area.

Monument Road had some washout from the last rain. The Highway Department will clean up leaves that affected drainage and then re-patch the area.

Roger will attend the state auction this weekend. He plans to preview on Friday. Saturday he will attend and be prepared to purchase if he sees something suitable.

Dale asked for clarification on the use of the new truck. Roger said they would utilize the truck to pull the York rake, broom and chipper. Dale suggested Roger look for a ½ ton truck to meet requirements necessary for pulling the rake, broom and chipper but not larger than a ¾ ton.

The new loader has been delivered and the old loader has been sent to the transfer station. Dale asked Roger to stay on top of the old loader maintenance as they would like to see it last another 15 years at the transfer station.

Roger is still waiting for a response from NH DOT on the parking lot at the Post Office. He will continue to level it off until a permanent fix has been completed.

Dale suggested setting a deadline date for the DOT response before the Town goes in and makes the repair. He would like to see something done prior to fall. A date of Aug 1<sup>st</sup> was set.

Walter asked Roger to make a consideration on the schedule so it is workable and has minimal effects on the Post Office and the store. Sherry mentioned the other entrance and suggested inquiring if using that is a possibility during the repairs.

There will be a dedication ceremony for Public Works employees that die in the line of duty, held on June 5<sup>th</sup> @ 9AM in Concord on Hazen Drive. The event organizers are looking for representatives from every town to line up trucks as an entry way. Highway Department employees plan to attend.

Dale asked Roger to put together a requirement package for the town barn renovation. The proposal should be ready by mid-June so they can schedule a study and/or send out a RFP by the end of July. Dale suggested Roger involve the other highway department employees and allow for town growth over 25 years so needs are met long term. Chris offered to assist Roger.

Roger said the new employee is working out well. Dale reminded Roger that the employees should not be smoking in town vehicles.

Sherry asked about the status of Jesse's license. Roger said he has been studying and when work allows he will go for the written test. Chris suggested that he should take the written immediately.

#### **4:30 p.m. Tim Suokko –**

April statistics and May schedule were reviewed.

Tim said Hampton Falls has confirmed that they will purchase a prior employee's vest for \$300.00.

Tim said approx. 70 applications were received for the open position. 14 applicants were called for physicals and oral boards. 5 confirmed and only 3 showed up. Tim plans to review applications for second round interviews.

Tim explained that several departments in the area are also hiring currently so there is a lot of competition that exists. Dale asked what would make the position more appealing to applicants. Tim felt an adjustment to the current pay scale would make the position more competitive. Tim recommended that he and the selectmen review the department pay scale and provided information on the surrounding towns pay compensation and sign on bonuses.

Dale asked if the current staffing is meeting the need. Tim said that the part-time staff is stepping up. Dale agreed that Dublin is falling behind and becoming less competitive with their wages. He said that they would like to wait until an offer is made before making any immediate adjustments. This would also provide them the opportunity to review all employees to be sure the new hires are in line with the current employees.

#### **Other Business –**

Dale moved to approve the non-public minutes of April 29, 2019 as presented, seconded by Walter. Vote 3-0 <sup>i</sup>

Dale moved to approve the minutes of April 29, 2019 as amended, seconded by Chris. Vote 2-0 <sup>ii</sup>

Dale opened the bid for the cemetery lawnmower.

Charles Lundberg – Milford \$305.00

Chris asked what the options were if the bid wasn't accepted. Dale said the town has the option to request bids again or post a classified ad which would cost the town additional money. Dale made a motion to accept the bid. Walter seconded. Vote 3-0<sup>iii</sup>

Dale made a motion to appoint Jerry Bird with a Term Exp. 2022 as a member of the ZBA and Jerry Branch with a Term Exp. 2020 as an alternate member to the ZBA. Walter seconded. Vote 3-0<sup>iv</sup>

The selectmen reviewed a letter from Brian Finnell with a request to negotiate a purchase offer for the post office property. After discussion, Dale made a motion to notify him that the town does not have any interest in negotiating a sale. Walter seconded. Vote 3-0<sup>v</sup>

Dale inquired what the checks for Dan Cheshire, Don's Lawns and Hank Campbell were for. Hank Campbell was paid for opening/closing the town hall on the weekend. Dan Cheshire is a part time officer. There is a contract for mowing the town lawns with Don's Lawns. Chris asked if the mowing contract is something that goes out to bid. Sherry said it did in the past and he was awarded the bid. As a result they have not re-sent it out. It is budgeted the same amount every year.

Selectmen discussed the street lights located at the Phase II project and what re-configurations, if any, can be made to prevent them being taken down in the future. Dale suggested shortening the arms and raising the light might be sufficient to prevent damage again. It was discussed, if making the repairs should wait or be completed when the detour is over. It was decided that Sherry should proceed and schedule the repairs now.

Dale provided an update on the Budget committee meeting. The budget committee suggested the selectmen look at the possibility of making changes to the % employees contribute towards health insurance. Sherry will research alternatives and what other towns contribute. Dale also plans to follow up on the pay classification study with Charlie to get more information on the last classification study and how it was approached.

Dale asked about the result of the library mold remediation. Celeste Snitko, Library Trustee chair, received a quote from Peniel which does not include the cost of a dumpster to dispose of contaminated contents. Celeste suggests having trustees go through the contents in the room and sell any books that may be preserved. Any funds from the sale would go to the town towards offsetting the cost of the mold remediation. Dale requested information on the total remediation cost.

Sherry said Caleb Niemala contacted her about getting permission to do some infield maintenance. Chris said he has also been approached by several community members inquiring about updating the field with minimal cost.

Walter has concerns on the time frame of the improvements as the baseball season is almost over. Dale noted that there needs to be someone overseeing the improvements due to liability. Chris offered to oversee the improvements as long as we have someone that is willing to donate their time.

Sherry said typically coaches contact her with the schedule so she can coordinate mowing and that any volunteers doing improvements should contact her so the town has a documented request on file to meet liability coverage.

Dale made a motion to accept Chris's offer to oversee the ball field improvements. Walter Seconded. Chris abstained. Vote 2-0-1<sup>vi</sup>

Sherry said the employee dinner scheduled Sunday at 4:00pm has 36 confirmed employees and guests. After discussion, whether assigned seating should be put together again the board agreed that assigned seating was beneficial as it provides opportunity for employees to get to know employees in other departments.

Walter asked about the scheduling for the Birds public hearing. Sherry said they are still working on a date. Dale brought up that the town is not requesting the sale of the property and if they were, a different process would take place. Discussion was made what is in the best interest of the town. After discussion it was agreed that every aspect should be reviewed before a decision could be made by the board.

There being no further business, on a motion by Dale the meeting was adjourned at 6:03 p.m.

Minutes taken by Cynthia Lundberg

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Dale Gabel

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Walter Snitko

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Chris Raymond

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<sup>i</sup> Vote to approve 04/29/19 nonpublic minutes

<sup>ii</sup> Vote to approve 04/29/19 minutes

<sup>iii</sup> Vote to approve bid for \$305.00 for the cemetery lawnmower

<sup>iv</sup> Vote to appoint Jerry Bird as a permanent member and Jerry Branch alternate member of the ZBA

<sup>v</sup> Vote to notify that the town does not have any interest in negotiating sale of Post Office property

<sup>vi</sup> Vote to appoint Chris to oversee ball field improvements