



Town of Dublin
Board of Selectmen's Meeting
Monday, July 22, 2019

Present: Dale Gabel, Walter Snitko, Chris Raymond, Sherry Miller, Cynthia Lundberg

Selectmen signed checks and reviewed the correspondence file.

Dale called the meeting to order at 4:00 p.m.

4:00 p.m. Celeste Snitko – Library Trustee Chair

Celeste provided an update on the carpeting RFP's. Only one proposal was received from Syd's Carpet & Snooze Room. They guaranteed that they could meet the proposed installation date for the week of August 26th and the Trustees already selected a medium grade carpet so it could be ordered and delivered on time if the proposal was accepted. Dale suggested reaching out to other businesses to see if there is an interest in providing an RFP. Celeste felt it may be too late to reach out to other businesses as it's too short of a time frame to have it selected, ordered and delivered in time for the Aug. 26th closing

Chris motioned to accept the proposal by Syd's Carpet & Snooze Room for \$13,948. Walter Seconded. Vote 3-0ⁱ

Celeste also provided an update on the dumpster delivery and the proposed placement in the parking lot. Both Celeste and the Selectmen agreed that the parking spaces closest to the library would most likely be the best option. She will confirm with Tim Suokko and Tom Vanderbilt if there are any safety concerns. The library trustees plan to cover the cost of the dumpster and storage container.

4:30 p.m. Tom Kennedy –

Dale asked for an update on the swap shop. Tom provided an update that volunteers will not be working when the weather is too hot since installing electricity could not be completed this year. Dale explained that there is a \$500 budget allotted and asked if there was something battery or solar operated as a solution to help keep volunteers keep cool or if he could schedule a partial electrical installation and budget the remainder which could be completed next year after a budget approval. Tom stated that he had no plan to begin work, that the budget wasn't sufficient and that he had no ideas on a resolution.

Dale asked Tom if he could do research to determine the best configuration for the facility for the upcoming budget. Tom stated he had no interest in doing research that he didn't feel he had the Selectmen's support. Chris suggested that the recycling committee discuss the plan for improvements either with new containers, trailers or building. In order for the Selectmen to support a plan they would

need to see an actual plan with cost and how it would benefit the community. Tom restated that he was done researching options, had no interest in doing additional research and that he was leaving the decision in the hands of the Selectmen.

4:45 p.m. Jeannine Dunne –

Deed notices were mailed out July 17th with a deed date set for Aug 21st. Information on properties to be deeded were submitted for Selectmen review.

The new computer was installed without a new monitor. Jeannine questioned not receiving a new monitor and Sherry explained the new monitor was repurposed so the public could have a larger monitor. Jeannine stated that she has a scrolling issue due to the windows 10 system and that a new monitor may solve those issues. Sherry provided an email from IT that explained that the new Windows 10 requires scrolling and that a new monitor may not solve the scrolling issue. Jeannine felt that the monitor is also outdated and that since she uses the monitor long hours that she would like an updated monitor. Dale suggested that Jeannine put a new monitor in the budget for next year.

5:00 p.m. Tom Vanderbilt –

Tom reported that the meeting he and Tim Suokko had with the Phoenix House was successful. There have been fewer calls.

He plans to complete hose testing at the end of the month.

Dale asked for an update on the S.C.B.A grant. Tom is still waiting for an update and hopes to receive information soon.

Selectmen discussed the fire department rates and looking at a potential structure adjustment for the upcoming budget year.

5:15 p.m. Tim Suokko –

Tim discussed the pay scales and the amount of time he took to provide accurate research with department statistics. He requested that consideration be made in adopting the pay scale he provided so we are more competitive with surrounding departments and we have better employee retention.

Dale made a motion to authorize up to an additional \$5000 to the initial pay approved for the new hire. Chris seconded. Vote 3-0 ⁱⁱ

Other Business –

Carol Monroe provided an update on the finalized Broadband Committee RFP. The committee would like it noticed in the paper with an August 29th deadline date.

Dale moved to approve the RFP as amended. Chris seconded the motion. Vote 3-0 ⁱⁱⁱ

Dale moved to appoint Peter Imhoff to the Broadband committee. Walter seconded. Vote 3-0 ^{iv}

Selectmen reviewed Roger's purchase order request for the York Rake teeth. Dale asked Sherry if it is within his budget. Walter asked about the possibility of a rental. Chris asked how necessary the new purchase is at this time. Selectmen approved the purchase order request with a reminder that it must remain with his current budget without going over and that if the purchase is not absolutely necessary it should be held off.

Selectmen discussed the application received for current use and abatement. For clarification on the owner's intent the Selectmen asked Neil Sandford to provide input on the Planning Boards involvement with the lot adjustment that was completed.

After discussion, Chris made motion to accept the current use application and abate any interest/penalties. Walter Seconded. Vote 3-0 ^v

Walter moved to approve the non-public minutes of July 08, 2019 as presented, seconded by Chris. Vote 3-0 ^{vi}

Walter moved to approve the minutes of July 08, 2019 as amended, seconded by Dale. Vote 3-0 ^{vii}

Dale provided an update on the Budget Committee Meeting and asked for clarification on a few line items.

- Town Clerk office supply budget was overspent. Sherry explained that the Town Clerk had budgeted for one new chair and two were purchased which contributed to being over budget. Dale said she will need to watch her other budget items to make sure her overall budget is not overspent at year end.
- Dale reached out to Jesse and confirmed with him that he is scheduled to take his CDL next month.

Dale moved to enter non-public session under RSA 91-A:3 II (c.) Chris seconded. The Board entered non-public session at 6:21 p.m. Vote 3-0 ^{viii}

Motion to reconvene the public session made by Dale and seconded by Chris. The Board reconvened the public session at 6:50 p.m. Vote 3-0 ^{ix}

In response to the Historical Society's request to move the Civil War Monument, the board requested the archivist research any agreements between the town and the Historical Society.

There being no further business, Dale made a motion to adjourn at 7:03 pm.

Minutes taken by Cynthia Lundberg.

Dale Gabel

Walter Snitko

Chris Raymond

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- ⁱ Vote to accept the proposal by Syd's Carpet & Snooze Room for \$13,948.
 - ⁱⁱ Vote to approve an additional \$5000 to the initial pay scale approved for the patrolman new hire.
 - ⁱⁱⁱ Vote to approve the Broadband Committee RFP as amended.
 - ^{iv} Vote to appoint Peter Imhoff to the Broadband committee.
 - ^v Vote to approve the current use application and abate any interest/penalties.
 - ^{vi} Vote to approve 07/08/19 non-public minutes
 - ^{vii} Vote to approve 07/08/19 minutes
 - ^{viii} Vote to enter non-public session
 - ^{ix} Vote to reconvene the public session