



Town of Dublin  
Board of Selectmen's Meeting  
Monday, September 30, 2019

Present: Dale Gabel, Walter Snitko, Chris Raymond, Sherry Miller, Cynthia Lundberg

Selectmen signed checks and reviewed the correspondence file.

Dale called the meeting to order at 4:00 p.m.

**4:00 p.m Tamar Roberts – 2018 Audit Review**

Tamar provided an overview of the recent Audit.

The final fund balance was adjusted from the preliminary fund balance due to collections that were reflected in 2018 which should have been recorded as 2017. Tamar recommended that deposit slips clearly be marked the year the payments are being applied, to prevent deposits from being applied to the wrong year. Tamar also recommended that the Town Clerk/Tax Collector improve her communication with the Town Administrator. A new policy for internal controls has been drafted and will be implemented to assist with improving communication.

No other deficiencies were noted and there was nothing unusual that needs evaluation.

**4:30 p.m. Tom Kennedy – (monthly meeting)**

Tom presented a contract from Casella Recycling. The town attorney will review prior to the selectmen signing the agreement. Tom explained Casella has already provided several payments to the town for the collection of the recyclables instead of using NRRRA at cost to pick up recyclables.

Dale asked Sherry to inquire what would need to be done to make the selectmen agents of the Recycling Fund. This would allow for more flexibility with meeting the transfer stations needs in a timely manner.

Tom asked for an update on the Transfer Station Ordinance. Dale said they intend to review the draft prior to their next meeting.

**4:45 p.m Andy Freeman**

Andy Freeman came in to provide an update that he received from NH DOT. They have confirmed that the catch basin to the road is NH's responsibility. Everything else is the towns/stores responsibility. DOT plans to pull the catch basin back from 101. The target date to begin the work is in 3 weeks. Roger would need to dig out a side culvert and put in new culvert and then the lot would be re-graded and

paved. The plan is to complete all parts of the project at the same time. Once the new culvert is in and the parking lot is more level with the road it should resolve the issue of wash out.

Dale asked Sherry for an update on the Highway Budget. Sherry said Roger has decided to put off the purchase of new tires he budgeted for the grader. He will be putting chains on them for the winter and feels this will make the current tires last a little longer. Roger also thought he had some left over piping available for the new culvert at the store.

### **5:00 pm View Gowing Room with Celeste Snitko**

Selectmen toured the Gowing room where the mold remediation was completed. There was discussion of whether it was best to leave the walls without insulation or to use spray insulation. More Tite recommended Roxal around the pipe that extends over to the town offices. Selectmen suggested to leave doors open and add a vent so air can move more freely in the area. Celeste will see if spray insulation is possible with the studs in place or if they would need to be removed and then follow up with any recommendations and cost.

### **5:30 pm Lucy Shonk & Felicity Poole – DHS Monument re-location**

Selectmen asked for a better understanding on the request to move the monument, if it were just an issue with the size of the base and if the base was reduced in size if that would be suitable. Lucy stated it was more than just the size of the base, that they felt that the monument should be in an area that was geared towards veterans and that Tom Vanderbilt, Nancy Campbell and the members of the Historical Society discussed that it would be great to create a park at the lower area of the town hall where the monument in addition to the plaques could be put together. Selectmen agreed that it could be a suitable area. The tree may have to be removed. Lucy said Tom looked at the tree and felt the tree was dead due to the damage on the side.

Peterborough Marble and Granite Works provided an estimate of \$31,200 which included the large base. Selectmen asked Sherry to have them adjust the estimate to what they are envisioning.

- A smaller base
- Could the statue work be placed near or under the tree if the base size is smaller?
- If tree needs to be removed, could something smaller be put in its place?
- Statue needs to be cleaned
- Plaques moved to the lower area – possibly hung on the wall?
- Dig Safe to determine where pipes are prior to placement of the statue

Lucy asked for clarification on the cemetery funds and what the funds can be spent on. Dale explained that cemetery funds could not be used for this project as they have very specific guidelines outlined. She also asked for clarification on the procedure they would need to take if there were to be a donation to assist with moving the monument. Voters would need to approve funds to move the monument and if funds were a donation they would need to accept funds donated for the project. If the funds were donated to the Historical Society they could offer to fund the project.

## Other Business –

Dale moved to approve the minutes of Sept. 16, 2019 as amended, seconded by Walter. Vote 3-0 <sup>i</sup>

Dale moved to approve the minutes of Sept. 26, 2019 as presented, seconded by Walter. Vote 3-0 <sup>ii</sup>

Walter moved to approve the non-public minutes of Sept 16, 2019 as presented, seconded by Dale. Vote 3-0 <sup>iii</sup>

Walter moved to approve the non-public sealed minutes of Sept. 26, 2019 as presented, seconded by Dale. Vote 3-0 <sup>iv</sup>

Chris moved to unseal the non-public minutes of Sept. 26, 2019, seconded by Dale. Vote 3-0 <sup>v</sup>

Felicity Poole requested selectmen support along with Dublin Lake Preservation in the verbal request to NH DOT to complete the work that had started along 101. Selectmen agreed that the work that had been started should be completed.

Selectmen reviewed the Dublin Lake Preservation Committee members. Dale made a motion to appoint June Brening, Katy Wardlaw and Phil Gammons as Dublin Lake Preservation Committee members with a term expiration of 2022. Dana Shonk and Eugenie Silverthorne were appointed as Dublin Lake Preservation Committee Alternates. Walter Seconded. Vote 3-0 <sup>vi</sup>

Selectmen reviewed the list of exemptions provided by Avitar and discussed if any changes should be made with the towns current exemptions.

Selectmen discussed the funds that they are agents for.

Selectmen discussed appointing someone to various committees for the remaining of Bill Goodwin's term. They will re address next meeting.

There being no further business, Dale made a motion to adjourn at 6:20 pm.

Minutes taken by Cynthia Lundberg.

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Dale Gabel

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Walter Snitko

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Chris Raymond

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<sup>i</sup> Vote to approve 09/16/19 minutes

<sup>ii</sup> Vote to approve 09/26/19 minutes

<sup>iii</sup> Vote to approve 09/16/19 non-public minutes

<sup>iv</sup> Vote to approve 09/26/19 non-public minutes

<sup>v</sup> Vote to unseal 09/26/19 non-public minutes

<sup>vi</sup> Vote to appoint Dublin Lake Preservation Committee Members - June Brening, Katy Wardlaw and Phil Gammons Term Expires 2022. Dana Shonk and Eugenie Silverthorne Alternates