



Town of Dublin
Board of Selectmen's Meeting
Monday, October 14, 2019

Present: Dale Gabel, Walter Snitko, Sherry Miller, Cynthia Lundberg

Selectmen signed checks and reviewed the correspondence file.

Dale called the meeting to order at 4:00 p.m.

4:00 p.m. Swear in Officer Blair and Officer Emond –

Brandon Blair and Lionel Emond were sworn in and pinned as they took their oath to become new patrolman.

4:05 p.m. Roger Trempe – Budget Review

- **Mileage:** Decreased to \$500. Rogers's personal vehicle will no longer be used with the purchase of the one ton. Remainder of the budget is for times that the use of someone's personal vehicle may be necessary for attending training.
- **Gasoline:** Increased to \$3500.00 for new one ton pick-up.
- **Supplies:** Decreased to \$72,000. (hot top, winter sand, gravel, stone and spray for dirt roads included)
- **Chip Sealing:** Roger received an estimate of \$62,985 from a contractor for chip sealing.
- **Repairs:** Increased to \$29,500. Repairs that were needed and planned to be done in the 2019 budget did not get done because of budget constraints.

Selectmen reviewed and discussed the estimated 2019 total cost of the storm damage repairs.

Dale asked Roger to determine the estimated 2018 total cost of storm damage repairs which should include gravel purchased, contract labor and asphalt so they can review the complete estimated cost of both years combined.

Dale reported that the Budget Committee had questioned who completes truck repairs & maintenance. Roger said that McDevitt Truck in Manchester and State Line Truck Services in Fitzwilliam provide most repairs because they are MAC dealers however he is looking into a garage in Jaffrey that is closer and can complete some repairs.

Due to road damage last year, rough roads were harder on the vehicles resulting in extra repairs.

- **Building maintenance & repairs:** Increased to \$3500 for new overhead door.

- **Warrant article:** An article may be necessary for highway garage expansion.

Sherry asked Roger if he had an update on the repair cost for the railings and the steps at the post office. Roger said he received an estimate last year on repairing the steps, railings and the handicap ramp. He will confirm that there are no changes in the estimate. Sherry suggested that the repair cost be placed in the Post Office maintenance budget rather than in the Highway budget.

4:45 p.m. Caleb Niemela (Recreation Comm. Budget Review)

Caleb reported that the Recreation Committee met last week and discussed ideas for future events. While the committee acclimates they feel that they should request a slight increase to the budget so they have time to research the overall cost for events before requesting additional funds.

Field Maintenance will increase. This will allow for additional improvements to the ball field and bases which would accommodate all leagues to play on the field.

Selectmen discussed the Recreation Capital Reserve Fund, researching the intent of the fund and the process of requesting funds. If the Selectmen have access to the Capital Reserve Funds and there is a request for a project that falls under the original fund intention they may approve funds.

Other Business –

Dale made a motion to move the proposed 2020 Police and Library budget numbers to the Selectmen's column, seconded by Walter. Vote 2-0ⁱ

Dale moved to approve funds in the amount of \$2,000.00 for the Police Department mobile laptop, seconded by Walter. Vote 2-0ⁱⁱ

Dale made a motion to approve the "Policy Governing the Use of Town Property", seconded by Walter. Vote 2-0ⁱⁱⁱ

Dale made a motion to adopt the "Policy for Notifying the Town Administrator of the Deposit of Funds" as written, seconded by Walter. Vote 2-0^{iv}

Dale moved to approve the minutes of October 07, 2019 as amended, seconded by Walter. Vote 2-0^v

Walter moved to approve and unseal the non-public minutes of October 07, 2019 as presented, seconded by Dale. Vote 2-0^{vi}

Walter moved to approve and seal the second non-public minutes of October 07, 2019 as presented, seconded by Dale. Vote 2-0^{vii}

Walter provided an update on the Broadband Committee negotiations with CCI.

Sherry provided an update on the repairs on the Town Hall roof. She reported that Brooks Niemela didn't feel that there was availability in the schedule to complete any repairs this fall. He also felt that the repairs were not urgent and that the roof repairs could safely be completed next spring in April.

Sherry received a report from Tom Kennedy that the old wells at the Transfer Station were vandalized. Chief Suokko was going to go out, take pictures and follow up with Sherry on conditions and if there are any safety hazard concerns.

Selectmen discussed the health insurance options. Sherry reported that HealthTrust is conducting a meeting for full time employees on Nov. 4th so they can review plan benefit options and answer any questions.

Dale asked Sherry for an update on what the process is for changing the Recycling Fund to Selectmen's approval. Sherry reported it was a Special Revenue Fund and it would need to be voted on at Town Meeting to discontinue the fund and create a Revolving Fund.

There was discussion on the compensation study and if longevity should be taken into consideration. Additional discussion will take place at a future meeting.

There being no further business, Walter made a motion to adjourn at 6:31 p.m.

Minutes taken by Cynthia Lundberg.

Dale Gabel

Walter Snitko

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- ⁱ Vote to approve proposed budget
 - ⁱⁱ Vote to approve Police Department mobile laptop
 - ⁱⁱⁱ Vote to approve "Policy Governing the Use of Town Property"
 - ^{iv} Vote to approve "Policy for Notifying the Town Administrator of the Deposit of Funds"
 - ^v Vote to approve 10/07/19 minutes
 - ^{vi} Vote to approve and unseal 10/07/19 non-public minutes
 - ^{vii} Vote to approve and seal 10/07/19 non-public minutes