



Town of Dublin
Board of Selectmen's Meeting
Monday, October 21, 2019

Present: Dale Gabel, Walter Snitko, Chris Raymond, Sherry Miller, Cynthia Lundberg

Selectmen reviewed the correspondence file.

Dale called the meeting to order at 4:00 p.m.

4:00 p.m. Tom Kennedy– (Solid Waste budget review)

Salary, wage or benefit lines have not been determined.

Employee Training: Decreased to \$700.00 and includes certification renewals and the NRRA workshop.

Telephone: Increased to \$952 and is calculated according to the current monthly rate.

Electric: Increased to \$1440 and is calculated according to the current monthly rate.

Equipment Maintenance: Maintenance on the loader is completed at the highway department according to manufacturer recommendations.

Swap Shop: No improvement plans this year.

Monitoring: Increased to \$4600 and includes mowing.

Tom felt that two pipes were snapped off when someone grabbed the top of the sign attached to the top and bent it back. No estimate has been received, however he feels the cost to repair is minimal and can be covered within the maintenance budget. Since the repair isn't expected to be over the town's \$1,000 deductible a claim will not be submitted to Primex.

Chris asked for clarification on what is covered under the mowing budget at the transfer station. The actual mowing is in the Transfer Station budget and the knotweed is within the Conservation Commission budget.

Hauling & Disposal: Increased to \$44,479. Discussion took place regarding the proposed contract with Casella Recycling. After discussion selectmen agreed that they should continue with no contract and if Casella requires a contract it should be based on a short term (6 months-1 year) and reference the NH law. The initial contract submitted by Casella is based on three years and would not allow the town to make changes if there was a change in the market price.

Metal Removal: Includes Freon extraction. It was not used in the 2019 budget as an individual removed the Freon at no cost this year however there is no way of knowing if the individual will remove it in 2020 so the Freon removal will stay within the budget.

4:30 p.m. Jeannine Dunne – (Town Clerk/Tax Collector budget review)

Office/Computer Supplies: Increased to \$2,000.

- The current printer will no longer be supported by the state and parts are no longer available. The state will no longer be providing computers and printers to towns. Twin Bridges estimated \$750.00 for a new printer with toner and a warranty.
- She would like an adjustable keyboard tray so the keyboard can be raised or lowered to the proper height while sitting or standing. Estimated at \$250-300.
- Since the bars were put up on the window, customers have no area to write so she would like to extend the counter for customer use.
 - Chris suggested moving the bars back.
 - Sherry recommended Jeannine get a quote on the counter extension
- New monitor estimated at \$200.
- Floor Mats as she is concerned the flooring may be asbestos as it is old and dust particles go into the air.
 - After discussion with the Selectmen she agreed that the floor mats could be removed from the budget if the flooring is not asbestos.
 - Sherry will follow-up with Mike Borden.
- **Phone:** Decreased to \$504. Calculated according to the actual monthly rate.

Jeannine provided an updated list of payment plans.

At the Town Clerk conference Jeannine learned about the municipal transportation improvement fund that allows the town to collect an additional \$5.00 fee on registrations for road improvements. She asked Selectmen if they would like to adopt this fee. Selectmen did not want to adopt the fee at this time.

Other Business –

Dale made a motion to move the proposed 2020 Highway budget numbers to the Selectmen's column, seconded by Walter. Vote 2-0-1 ⁱ

Dale reported that the Budget Committee scheduled to review the CIP on December 3rd.

Chris reported that the Conservation Commission will not completing invasive spraying this year due to missing the deadline for permitting however they plan to resume treatments next year. Sherry will confirm if there was anything encumbered. She suggested getting a cost for next year and she will encumber any funds that were budgeted this year.

Dale moved to approve the minutes of October 14, 2019 as amended; Walter seconded Vote 3-0 ⁱⁱ

Walter provided an update on the Broadband meeting and the possible risks to the town. Drops belong to CCI. If something were to happen to CCI we would have the network but no way to deliver it to the homes. The performance standards were unclear in the contract so the committee has asked for additional clarification. There will be a series of informational meetings prior to the vote at town meeting where residents can ask questions and discuss any concerns.

Selectmen reviewed a draft edits to the insurance section of the personnel plan.

Sherry asked for clarification on the CIP for bridge reconstruction. The state reported that there are no bridges on the red list however they will be re-inspecting bridges and will provide a report once complete. Even if an application is submitted to request bridge repairs it could be an additional 8 years before they can be repaired. If a bridge fails it would be moved up the list and repaired sooner.

Dale suggested changing the weight limit for the bridge and Chris mentioned that some towns have added a culvert with sidewalls as an alternative repair or temporary fix which could potentially be less than the towns required 20%.

Judy asked if there was an update on the detour. Sherry stated she was unable to reach someone from the state to confirm a date however there is an expected completion date on the state website of spring 2020.

Discussion took place regarding Mud Pond Dam. Dale said a warrant article will be submitted to see if the dam study would be approved. Chris suggested that the water should be released before it fails to take the pressure off of the dam. Selectmen agreed that in order to preserve the town's options, limit liability and reduce pressure on the dam the water should be released until a study can be completed. Sherry will follow up with Roger to see if it's something he can complete.

Chris provided an update on the Post Office/Store parking lot. The engineer is reviewing what type of catch basin needs to be completed. It could be a block sump or a precast sump. Due to time constraints a temporary pave will be completed this winter and in the spring a full pave will be completed. Chris hopes to receive the final details within the next week.

There being no further business, Dale made a motion to adjourn at 5:18 pm.

Minutes taken by Cynthia Lundberg.

Dale Gabel

Walter Snitko

Chris Raymond

ⁱ Vote to move the proposed 2020 Highway budget numbers to the Selectmen's column

ⁱⁱ Vote to approve the minutes of October 14, 2019 as amended