



Town of Dublin  
Select Board Meeting  
October 26, 2020

Present: Walter Snitko, Carole Monroe, Chris Raymond, Pam Cox, Jay Schechter-Conservation Commission Chair, Rachael Lovett-Librarian, Celeste Snitko-Library Trustee Chair and Jerry Branch

Via Zoom: none

Select Board review of the correspondence file

CALL TO ORDER: Walter Snitko called the meeting to order at 4:30 PM.

SELECTMAN'S BUSINESS:

1. **Approval of the Minutes from October 19, 2020**-Chris made a motion to accept the minutes as amended seconded by Carole. Roll call vote; Walter, yes; Chris, yes; Carole, yes.
2. **Approval of Non-public minutes from October 19, 2020**-Chris made a motion to accept the minutes as written per RSA 91-A:3II(a) Personnel; Carole seconded. Roll call vote; Walter, yes; Chris, yes; Carole, yes.
3. **Approval of Non-public minutes from October 19, 2020**-Chris made a motion to accept the minutes as written per RSA 91-A:3II (d) Citizen Complaint; Carole seconded. Roll call vote; Walter, yes; Chris, yes; Carole, yes.
4. **Approval of Non-public minutes from October 19, 2020**-Chris made a motion to accept the minutes as written per RSA 91-A:3 II (e) Legal; Carole seconded. Roll call vote; Walter, yes; Chris, yes; Carole, yes.
5. **Conservation Commission Budget**-Discussion ensued about the budget; there was an increase of \$800 to reflect the increased cost of invasive spraying. There was also proposal to take on the stewardship of Rotary Park. Jay presented pictures of how the park has deteriorated. The ConCom feels that if they take over the maintenance of the park that a survey is important and the Board agreed. The Board advised that the ConCom ask for \$1000 to be added to their regular budget because that is the estimate of yearly maintenance of the park and request the remainder of the funds by warrant article. Chris will get an estimate for a survey on the property.

6. **Library Budget**-The Library presented their budget, they explained the small changes in the line items; their budget is slightly under last years. Celeste described a drainage project that needed to get done. The pipes under the Library have not been maintained and now they have collapsed and are full of sand. They have a civil engineer working with them to develop a clear scope of the work required and will be creating a warrant article for Town Meeting to pay for repairs out of the Library Repair Fund. Painting of the building was also discussed and there will be follow up with the CIP committee.
7. **Street lights on Main Street**-The Board reviewed a budget spreadsheet to ensure that there were funds available to pay for the part of this project not covered by the insurance settlement from the damaged light fixtures.
8. **Proposal from Twin Bridges for IT upgrades and email migration**-The Board will evaluate the affordability of this project towards the end of the fiscal year.
9. **Audit Proposal**-Discussion ensued about signing and it was decided the Town would stay with the current auditor because of the short time frame for a one year contract and go out to bid in 2021.
10. **Selectman's Advisory Committee meeting report**-Carole gave an update about the funds that the district had, they are receiving a \$500,000 grant from the State and also have a little over \$500,000 in unassigned fund balance. They reported that they will submit their DRA forms for Tax Rate setting by October 30<sup>th</sup>.
11. **CTCL Election Grant**-Kate presented the Town's acceptance of RSA 31:95-b regarding the acceptance of grants and it was decided that based on that information a public hearing is not necessary as the amount was under the \$10,000 threshold.
12. **Health Insurance for new hire**-The time line of the insurance coverage was discussed for the new hire; Carole made a motion to cover the COBRA costs if necessary for November 13-30. Walter seconded. Roll call vote; Walter, yes; Chris, yes; Carole, yes.
13. **Archive Access**-The Archivist provided the Board with a copy of a use agreement that is in effect until 2026. Before the Dublin Historical Society Treasurer has access to the building the agreement will be reviewed.
14. **Post Office Paving**-This project has been completed.

MOTION TO ADJOURN: A motion was made by Chris and seconded by Walter to adjourn the meeting at 7:15 PM. Roll call vote: Walter, yes; Chris, yes; Carole, yes.

Minutes respectfully submitted by Kate Fuller

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Walter Snitko

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Chris Raymond

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Carole Monroe